

Association of Northeast Extension Directors

Meeting notes and action items

November 4, 2020; 8:00 a.m.-9:00 a.m.

<https://extension.zoom.us/j/405245488>; passcode: 213637

Alternate Phone Line: 646 876 9923; Meeting ID: 405 245 488

Attendance: Mike O’Neill (University of Connecticut); Bill Hare (University of the District of Columbia); Dennis Harrington (University of Maine); Jim Hanson (University of Maryland College Park); Bill Miller (University of Massachusetts Amherst); Amy Ouellette (University of New Hampshire); Brian Schilling (Rutgers); Chris Watkins (Cornell); Brent Hales (Penn State); Andra Johnson (Penn State); Debby Sheely (University of Rhode Island); Dan Lerner (University of Vermont); Jorge Atilas (West Virginia University); Ami Smith (West Virginia State University); Michelle Rodgers (University of Delaware); Hannah Carter (University of Maine); Mike Carter (NIFA); Mark Hutton (NERA); Kayce Florio (NEED); Ali Mitchell (NEED)

Agenda item	Action taken/To take
<p>Opening Business Accept meeting summaries and agenda – No discussion required.</p> <p>Welcome NERA Liaison Mark Hutton – Mark Hutton, University of Maine, introduced himself to NEED as the new liaison from NERA. Debby Sheely was acknowledged and thanked for taking on the role as NEED’s liaison to NERA.</p> <p>Welcome NIFA Liaison Mark Carter – Mark Carter has been identified as the northeast region’s new NIFA liaison. Mark is the Acting Director for the Division of Nutrition and the Director of the Division of Food Safety.</p>	<p>Agenda accepted without changes.</p> <p>M/S/C – Accept the minutes of the September 25th Board of Directors meeting and the October 7th meeting as presented.</p>
<p>FY21 Q1 Financial Update For this 1st quarter step in, NEED has one assessment outstanding but is expected to have full revenue in hand soon. Expenses are expected to be down for the year based on limited travel expenses, conference registration, and dedicated support for in-person meeting and conferences. NEED will take a more detailed look at the finances when we have the 2nd quarter step in and projections in hand.</p>	<p>M/S/C – Accept the 1st Quarter Financial Update/</p>
<p>Urban Extension – Follow on from 9/25/20 BOD Meeting NEED was presented a crosswalk of priority work areas that show topical alignment between NEED members and the practitioner members of the northeast NUEL Network. Members were encouraged</p>	<p>NEED will encourage the NE NUEL network to connect with other key regional groups to leverage overlapping priorities – for example the 4H Pathways</p>

to use the information to guide their work as appropriate and to encourage a broader diversity of urban extension practitioners to engage with the Network.

Considerable time was spent bringing members up to speed on the history, structure, and function of NUEL and the NE Network.

NEED continues to consider what exactly they can do as a unit of leaders to support urban extension success, visibility, and collaboration across the region. This conversation will be revisited with a focus on a path forward for the Repository, urban extension practitioners as conveners, and how to structurally consider and highlight urban extension within the broader extension structure.

Excellence in Extension & Regional Awards
Excellence in Extension -- NEED members were reminded that the EiE awards process is over for the year with the regional award going to Jennifer Robertson-Honecker (WVU). Debby Sheely, ECOP member serving on the Professional Development Committee reminded NEED that the Committee is still working on establishing a new national team award that will hopefully add diversity to the kinds of professionals and projects honored at the national level.

Urban Extension Awards --Members were also reminded that nomination packets for the Urban Extension Award are due November 15th. Please reach out to Ali Mitchell with any questions.

New regional award proposal – NEED members discussed and endorsed the idea of establishing a new regional award that would honor educators and agents who do not have academic appointments. Mike O’Neill, Amy Ouellette, and Brian Schilling will work with Ali Mitchell to scope out what such an award could look like for NEED to consider during the December NEED meeting.

Project and 4-H equity work for “enrich our youth.”

Brian Schilling, Mike O’Neill, and Amy Ouellette will work together to frame a potential new regional award for NEED to consider during the December conference call.

