

**Northeast Extension Directors  
Conference Call  
November 2, 2016, 2016 | 8:00-9:00 AM ET**

**Conference Call Number:** 866-675-3613 ***NEW CONFERENCE CALL NUMBER***  
**Passcode:** 7235348

**Email ListServ - [necesdirs@AESOP.Rutgers.edu](mailto:necesdirs@AESOP.Rutgers.edu)**  
**Executive Committee: O'Neill, Hare, Bonanno, Bull, Rodgers**

**Call to Order** **Mike O'Neill, Chair**

**Roll call:** **Bill Hare, Chair-Elect**

CT:	Mike O'Neill
DC:	Sabine O'Hara, Bill Hare
DE:	Michelle Rodgers, Donna Brown
ME:	John Rebar
MD:	Tom Porter, Nelson Escobar, Maifan Silitonga
MA:	Patricia Vittum, Jody Jellison
NH:	Ken LaValley
NJ:	Larry Katz
NY:	Chris Watkins
PA:	Dennis Calvin, Bill Kleiner
RI:	Debby Sheely
VT:	Doug Lantagne, Dan Lerner
WV:	Steve Bonanno, Ami Smith
NIFA:	Muquarrab Qureshi
ED:	Nancy Bull

**Attachments:** NEED ED Ad Copy; Minutes 10-05-16 (pending)

**Approval of Minutes from October 5, 2016**

**Budget Report:** **Dan Lerner**

**Discussion/Actions:**

- **NEED Executive Director Position Description, approval and posting**
- **Agreement with InTouch Analytics, 4-H**

**New Initiatives:**

- **Leadership Transition Plan - Survey**

**Reports:**

**ECOP Executive Committee  
ECOP Program Committee  
ECOP Personnel Committee  
NIFA Liaison's Report  
NEED Executive Director  
NEED Chair**

**Michelle Rodgers  
Bill Hare  
Mike O'Neill/Chris Watkins  
Muquarrab Qureshi  
Nancy Bull  
Mike O'Neill**