



Office of Human Resource Services  
 Conferences and Short Courses  
 College of Agricultural Sciences

The Pennsylvania State University  
 306 Agricultural Administration Building  
 University Park, PA 16802-2601

June 5, 2001

Linda K Benning  
 1307 New York Avenue NW  
 Suite 400  
 Washington, DC 20005  
 USA

Thank you for your interest in the **2001 Northeast Summer Meeting Joint Session**. This letter is to confirm your registration. The conference will be held June 24-27, 2001 at The Nittany Lion Inn on the University Park Campus of The Pennsylvania State University. Listed below are registration dates and times:

**Conference Registration**  
 Sunday, June 24  
 2:00-6:00 p.m.  
 Rotunda, The Nittany Lion Inn

**Accommodations**

Please make your own lodging arrangements. A block of rooms has been reserved at The Nittany Lion Inn at a rate of \$95 for a single room and \$105 for a double room. Reservations should be made no later than May 24, 2001. After that date, rooms can be reserved only if available. To make a reservation telephone (800) 233-7505 or (814) 865-8500.

**Local Transportation and Parking**

Shuttle service from the University Park Airport can be requested in advance for guests of The Nittany Lion Inn. If you desire transportation from the airport, please contact the front desk staff at the hotel with the airline name, flight number and time of arrival to arrange free shuttle service. Limousine or taxi service is available for all flights by calling (814) 353-6001. Parking is provided in the garage adjacent to The Nittany Lion Inn. To avoid parking charges present your entrance ticket for validation at the Nittany Lion Inn front desk.

**Additional Information**

For weather, directions and other information on the area, please refer to the Pennsylvania State University website: [www.psu.edu](http://www.psu.edu).

**Enclosures**

- Hotel/Motel List
- Nittany Lion Inn Brochure
- Campus Map

**Payments and Receipts (U.S. Dollars required)**

Payments received to date are listed below. Please retain this letter as your receipt.

|                                  |                        |               |                           |
|----------------------------------|------------------------|---------------|---------------------------|
| <b>Amount received:</b> \$305.00 | <b>Check No.</b> 46293 | <b>Charge</b> | <b>Amount due:</b> \$0.00 |
|----------------------------------|------------------------|---------------|---------------------------|

**Questions**

If you have questions regarding registration or need more information, write, call, or fax:

**2001 Northeast Summer Meeting Joint Session**  
 The Pennsylvania State University  
 306 Ag Administration Building  
 University Park, PA 16802-2601  
 Telephone: (814) 865-8301 Fax: (814) 865-7050 TTY:  
 (814) 865-1204