

Northeast Extension Directors Meeting
Conference Call December 2, 2015 | 4:00 pm

NEW NUMBER:
Dial 1-877-302-0757
Enter conference ID, 8768729, and press #

Call to Order

Steve Bonanno

Roll call:

Mike O’Neill , Chair-Elect

CT: Mike O’Neill
DC: Sabine O’Hara, Bill Hare
DE: Michelle Rodgers, Donna Brown
ME: John Rebar
MD: Stephen Wright, Enrique Escobar
MA: Patricia Vittum, Bob Schrader
NH: Ken LaValley
NJ: Larry Katz, Mary Jane Willis
NY: Chris Watkins, Kim Kopko
PA: Dennis Calvin, Bill Kleiner
RI: Debby Sheely
VT: Doug Lantagne, Dan Lerner
WV: Steve Bonanno, Ami Smith
NIFA: Muquarrab Qureshi
ED: Nancy Bull

Approval of Minutes from October 12, 2015

NEED Discussion, Initiatives and Updates

Update: RFP for Program Leaders

Dan, Michelle, Debbie

POW Panel of Experts

Nancy

Continue with NEED/NERA joint grant?

Nancy

Leadership Development for Directors

Debbie, Bill, Stephen

NEED Meeting Schedule

Directors

For consideration:

Should we have a winter in-person meeting in 2017?

With Program Leaders?

Updates/Announcements (Follow-up and new items)

- **NE Rep for the Journal of Extension**
- 4-H Council Marketing Initiative

Ken LaValley has been approved.
Nancy, Steve, Michelle

ECOP Discussions

<u>ECOP Executive Subcommittee</u> Public – Private Partnership	Michelle Rodgers
<u>Personnel Subcommittee</u>	Mike O’Neill, Nancy
<u>Program Subcommittee</u>	Mary Jane Willis
<u>Budget and Legislative Subcommittee</u>	Larry Katz, John Rebar, Bill Hare
NIFA Liaison’s Report	Muquarrab Qureshi
NEED Executive Director	Nancy Bull
NEED Chair	Steve Bonanno

2016 NEED Meetings

(1st Wednesday at 8:00 a.m. ET)

Decision: Do we continue with monthly calls at 8am on the first Wed of the month

December 2

January 6

February 3

March 2

April 6

May 4

Do we skip calls in June and July due to summer meeting dates?

June 20-22-Need to end at 3:00pm on the 22nd, in Pittsburg

August 3

September 7 or skip due to NEDA meeting in Wyoming? Sept 19-22

October 5

Decision: Do we plan for three face to face meetings per year and conference calls as needed for ECOP business?

1. Summer meeting

2. Fall NEDA Meeting

3. Winter, 2017-March at same time as Program Leaders some combined time

Other regions and what they do:

Summary comments from survey of EDs the results show that of the three out of four respondents:

1. All usually meet in person;

- 2. One third-usually meet**
 - a. by conference call, webinars, adobe connect or other technology; or**
 - b. in combination with another meeting; or**
 - c. twice a year**

- 3. Meetings include the following invitees:**
 - a. Associate and assistant directors/administrators**
 - b. Others including-USDA, APLU, Research ED, Cornerstone, private and public partners**

- 4. Focus of the meetings include:**
 - a. Program issues**
 - b. Administrative concerns**
 - c. State or University concerns**
 - d. Others including**

- 5. Planning for the meeting is done by the Executive committee**

- 6. Meeting locations:**
 - a. All rotate by state with local University hosting**
 - b. 2/3rds use a hub city**
 - c. 1/3rd tap into another meeting**

Specific comments by region:

- 1. ASRED/SAAESD**
 - a. Spring meeting - Directors, assistant/associate directors; fall meeting includes same plus State Program Leaders. Also, in odd-numbered years, we meet jointly with Experiment Station Directors during our spring meeting; we also meet with AEA during our fall meeting**
 - b. spring meeting, about 2 days; fall meeting, about 2.5 days, plus some time with PLN who develops the outcomes?**
 - c. For spring meeting, the ED and Exec Committee plan the meeting; for Fall meeting, there is a planning committee**
 - d. Spring meeting rotates; fall meeting - we seek bids from hub city hotels**

- 2. 1890**
 - a. we usually have three meetings that are 3-days and with follow-up conference calls**
 - b. We have theme that focus on program issues when we have our regional conferences that include administrators and program personnel.**
 - c. Regional associate and/or assistant Extension directors and administrators**
 - d. Focus is on program issues; on administrative issues including budget; State or University political concerns/issues; Policy issues at all levels**
 - e. Rotate by state with the local University hosting**

3. WEDA

- a. **Joint WEDA/WRPLC/WAAESD (Experiment Station)-March-3 days**
- b. **Joint summer mtg-July**
- c. **October at NEDA**
- d. **Conference calls-November/December; January/February; May/June-2 hours**

4. NCCEA