

2014-2015 NEED Accomplishments

- Since July 1, 2014 visits have occurred to the following member institutions to meet with faculty and administrators:
 - UMASS
 - Rhode Island
 - Connecticut
 - West Virginia
 - Delaware
 - Rutgers
 - West Virginia State
 - Delaware State
- Universities to visit next of the 16 in the region
 - Maryland
 - Maryland Eastern Shore
- With the exception of Maryland in the past two years, each NE member institution has received a visit from the ED
- Newly designed Website is up and functioning; fine tuning and updating as needed
- Submitted a total budget and spending plan for NEED for FY16 of \$124,000 which was approved by the membership
- Transitioned the annual assessment payments to a July 1 fiscal year and confirmed recipient list for mailing the bill.
- Submitted a logo design crowd source proposal for a logo to use on business cards, letterhead, etc. Finalized the NEED logos and use on website, business cards, letterhead.
- Updating regional documents that had not been updated for three years
 - roles and responsibilities;
 - directory by state including program leaders;
 - yearly calendar
- Revised the Rules of Operation for NEED. Approved by the membership
- Jointly signed with NERA a letter of welcome to our new Canadian and Mexican partner institutions
- Active participation in numerous meetings representing NEED:
 - Joint NE Mini Land Grant in Portsmouth NH
 - Joint COPS Meeting in Providence RI
 - NE 4-H Program Leaders Meeting in Portland ME
 - ECOP Meeting, Charleston SC
 - NE Management Officers Meeting, DC in October
 - APLU Annual Meeting, Indianapolis in November
 - ECOP 4-H Leadership Committee Portland OR in October
 - NERA meeting Baltimore MD
 - ED meeting for Extension and Experiment Station, DC
 - National Health Outreach Conference, Atlanta GA
- Serve as the Executive Director liaison to the following NE committees

- Climate Hub teleconferences
- Program leaders conference calls
- Summer meeting planning committee
- Serve as the Executive Director liaison to the following ECOP committees
 - ECOP chair calls as Michelle Rodgers, DE, will be next year's ECOP chair
 - Budget and Legislative Committee
 - Measuring Excellence in Extension
 - ED&A calls held weekly
 - NEDA meeting planning committee
 - Healthy Families, Healthy Communities initiative
 - ECOP Personnel Committee which Mike O'Neill chairs

Goals for the 2015-2016 Year

- Develop a process for director approval in which program leaders and administrators worked collaboratively to develop a yearly plan for coordinated programs within the Northeast. This will be based on the Southern and North Central region models.
- Communicate quarterly expenditures vs. budget to the directors.
- Update and expand the use of the website to both publicize and archive documents.
- Prepare the 2017 budget proposal for the NEED Executive Committee no later than March 1.
- Propose a 5 year operational plan for the Executive Committee's consideration.
- Propose a mission statement for NEED to adopt