

**Northeast Food Systems Forum  
December 7-8, 2011  
Beltsville, Maryland**

**To do:**

- Name Tents
  - Survey Summary in packets
  - Check on AV needs
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- Linda Kay agreed to contact Hiram Larew, Diana Jerkins, & Stephan Goetz regarding their role.
  - Facilitation of Breakouts: Nick, Dennis and William Hare
  - Forum Facilitation: Nick will do Reception & Dinner; Dennis will do the 8th

**Collaboration Potential:**

- 3-4 things to build a team around
- Identify those w/comparative advantage
- Find the NE niche for extension and research for collaborative funding opportunities

**Goal:**

- Networking and capacity to collaborate

**Objectives:**

- Identify 3-4 specific areas for future team collaboration
- Getting to know each other and capacity to collaborate

**AM Breakout:**

- Page 5 of survey – use the strengths & assets listed and add concrete data or sources to provide the bulk for grant applications

**Report out of work session:**

- Two paragraphs stating uniqueness and opportunities that would go into a grant proposal.

**PM Breakout**

- Three issues – based on expertise and talk about who has what capacity and how to build on the strengths
- opportunities and tie it to funding